



BUDDHA INSTITUTE OF TECHNOLOGY

DEPARTMENT OF CIVIL ENGINEERING

Academic Year 2025-26 (Even Semester)

BIT/CE/HOD/ODD/2025-26/10

NOTICE

Subject: Student Orientation Program

All students of B. Tech – Civil Engineering 2nd Year for the academic year [2025-2026] are hereby informed that an Orientation Program has been scheduled as per the following details:

Event	Details
Program Name	Student Orientation Program
Date	28 August 2025
Time	10:00 AM Onwards
Venue	Seminar Hall, Block-2
Participants	All 2nd Year Students (Mandatory)
Purpose	Introduce them to the institution's regulations, academic standards, and resources.

Orientation Program Schedule:

S. No	Topic Covered	Authority / Faculty
1.	Welcome Address	College Director
2.	CEO Video	
3.	HR, Registration, SW, Revenue, Academics	HOD
4.	Placement	Placement Coordinator
5.	Skill Development	Skill Development Coordinator
6.	Research	Research Coordinator
7.	Examination	Examination Coordinator
8.	Facilities	Facility Coordinator
9.	Proctor	Departmental Proctor

Important Instructions:

- Attendance is **mandatory** for all sessions.
- Students must report in **formal dress** and bring necessary documents.

We welcome all students to a new chapter of their academic journey and look forward to their active participation.

Mr. Baijnath Nishad
HOD